

# DAVID FLOYD & ASSOCIATES, INC.

*A Property Management Company*

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## OFFICIAL NOTICE & PROXY FORM

May 11, 2021

**To:** Chatham Pointe Homeowners  
**From:** David Floyd & Associates, Inc.  
**Re:** 2021 Annual Homeowners Meeting

**Date: May 26<sup>th</sup>, 2021 Time: 6:00 PM Place: Chatham Pointe Gazebo & Walking Trail**

The 2021 Annual Homeowners Meeting will be held on May 26<sup>th</sup>, 2021 at 6:00 PM at the Chatham Pointe Gazebo & Walking Trail. The primary order of business will be to review the HOA's financial position and budget. All homeowners are encouraged to attend. For those that will be unable to attend, please complete and return the proxy form at the bottom section of the page.

**There is no increase in this year's HOA Fees.** If you've not already done so, please be sure to visit the website and register for full access. The website address is <https://www.chathampointehoa.com>.

If you will be unable to attend this meeting, *please complete the proxy form to appoint an individual of your choice (Board Member, Neighbor, or Secretary of the HOA) to vote for you.* The proxy form (located at the bottom of this page) may be returned by emailing it to [chathampointehoa1@gmail.com](mailto:chathampointehoa1@gmail.com), faxing it to (615) 297-9340, or by giving it to an individual of your choice.

Kindest Regards,

**David Floyd**

David Floyd & Associates, Inc.  
Managing Agent for Chatham Pointe HOA

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### Chatham Pointe HOA – 2021 Proxy Form

I/We, being the owner(s) of the following address: \_\_\_\_\_  
appoint \_\_\_\_\_, or their assigns, to be my/our proxy, to represent  
me/us at the 2021 Annual Meeting on all matters and issues submitted to vote at this meeting or, in  
the event a quorum shall fail to attend, at such time and place as the adjourned meeting shall be  
resumed. This proxy shall remain in full force and effect until such time as it shall be revoked by  
me/us in writing.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Chatham Pointe Address: \_\_\_\_\_