

# DAVID FLOYD & ASSOCIATES, INC.

*A Property Management Company*

104 East Park Drive, Suite 320  
Brentwood, TN 37027

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January 17, 2022

To: Chatham Pointe Homeowners  
From: David Floyd & Associates, Inc.  
Re: **Chatham Pointe 2022 HOA Fee**

The 2022 HOA fee remains the same (no increase) at \$315 per year with the first installment of \$150 being due by February 28, 2022, and the second installment of \$165 being due by May 15, 2022. *Please note that late fees are charged for each month that a balance exists on a homeowner's account.*

NOTE: There is a discounted lump-sum payment option to pay the entire year's HOA fee in one (1) payment of \$300 (rather than \$315) by March 31, 2022.

There are two options to pay your HOA fee:

**Payment by Check:** Owners may pay their HOA Fee by mailing a check to Chatham Pointe HOA c/o David Floyd & Associates, Inc. PO Box 531253, Atlanta, Georgia 30353-1253. The check should be mailed with a payment coupon (found at the bottom of this page). Please make the check payable to Chatham Pointe HOA and include your Chatham Pointe address in the memo section of the check.

**Online Payment:** To make an online payment, go to [hoabankservices.com](http://hoabankservices.com) and click on "Make Payment." Click on "Make a One-Time Payment." Enter your HOA name (Chatham Pointe) in the "Homeowners Association Name" box and click on "Find." Enter your Account Number (same as your Chatham Pointe street address number) and then click on "Yes, Continue to Make a Payment." You may then enter the payment amount and choose your desired payment method. There is no charge for online payments unless you pay by credit card. The free payment method is known as payment by e-check.

If you have any questions, please email [accounting@dfloydassoc.com](mailto:accounting@dfloydassoc.com) or call 615-297-2824.

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## *Payment Coupon for Chatham Pointe HOA*

Owner Name: \_\_\_\_\_

Chatham Pointe Address: \_\_\_\_\_

Amount Enclosed (total): \$ \_\_\_\_\_

In case we need to contact you, please provide your contact info below:

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*Please send to:*  
Chatham Pointe HOA  
c/o David Floyd & Associates, Inc.  
PO Box 531253, Atlanta, Georgia 30353-1253